Car	& Smail	i Passenger v	enicie Driver i	waik-Around	Check Sheet
Vehicle Registration Number			Mileage		OK ✓ Defect X
Check Items					
External Vehicle Checks					
1	Vehicle sitting square and not leaning to one side. No leaks undermeath vehicle				
2	Wheels in good condition and secure. All wheel nuts in place correctly fitted and secure				
3	Tyres undamaged with correct inflation, tread depth and 'E' mark				
4	Bumpers, body work and exhaust secure and in good condition				
5	Wiper blades in good condition				
6	Number plates (front & rear), correct type and position, clean and visible				
7	Lights, indicator, reflectors and hazard lights all in place, clean, correct colour				
	with no breaks or cracks				
8	Mirrors secure, clean and in good condition				
9	Doors open, close and lock properly				
10	Valid insurance, NCT (where required) and tax discs displayed				
11	Engine oil, coolant, water, windscreen washer reservoir, brake fluid and fuel levels				
	checked and no leaks. Fuel cap seal in place, in good condition and no leaks				
In-Vehicle Checks					
12	Interior clean with no obstructions or loose material in the footwell(s), seats or				
	parcel shelf behind rear seats				
13	Hi-visibility triangle and vest readily accessible in the vehicle				
14	Windows clean, in good condition, open and close properly and view not obstructed				
15	Pedals have good anti-slip condition				
16	Driving controls, seat and head rest positions adjusted correctly				
17	Mirrors correctly aligned				
18	Safety belts adjusted and working correctly				
19	All instrument gauges and warning lights working correctly				
20	Wipers, washers, horn, demister and temperature controls working correctly				
Prior to Driving					
21	No excessive play in the steering wheel and brake pedal				
22	No excessive smoke or noise from exhaust				
23	Check goods/materials carried in vehicle (vehicle cabin or boof) are placed and secured appropriately				
On the Road					
24	All warning lights off				
Defect Details					
Signed			Date		











ALD Automotive

Email:driverservices.iemf@aldautomotive.com

Car & Small Passenger **Vehicle Check Sheet**

Phone: +353 1 206 11 18 www.aldautomotive.ie

Car & Small Passenger Vehicle Driver Daily Pre-Checks

In Car Checks

- Driving controls, seat & head rest positions adjusted correctly
- Safety belt(s) in correct position & working correctly
- Clean interior & no obstructions or loose material in the foot-well(s) or parcel shelf behind rear seats
- Turn on engine & check that all instruments gauges & warning lights working correctly
- Wipers, washers, horn demister & temperature controls working correctly
- Steering & brakes working correctly
- Hi-visibility triangle & vest readily accessible in the car
- Pedals in good anti-slip condition

Mirrors & Windows

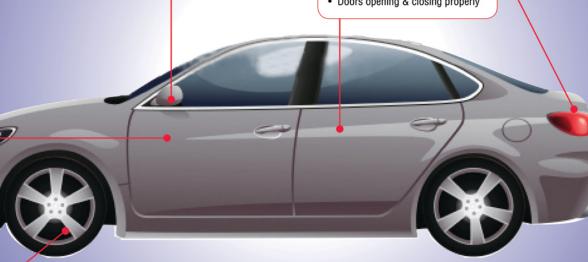
- . Mirrors secure & aligned correctly
- · Clean and in good condition
- · View not obstructed. E.g. by stickers etc.
- Windows opening & closing properly

Lights, Indicators, Hazard Lights & Reflectors

- All in place
- · No breaks or cracks
- · Working properly · Clean
- · Correct colour

Access

- · Door locks opening properly
- . Doors opening & closing properly



Wheels & Tyres

- · Tyres correctly inflated
- · Tyres correct tread depth
- · Tyres undamaged: no bulges, tears or abrasions
- All wheel nuts in place, correctly fitted & secure
- · Wheel nut indicators correctly aligned (if in use)
- . Tyre has 'E' mark

Load Security & Restraint

- · Vehicle loaded within load limits of vehicle
- · Load distributed evenly
- Articles in vehicle stored securely (in boot) and restrained if necessary
- Load restraint equipment suited to load & in good condition
- No loose articles on seats
- Articles on roof securely tied down
- Overhanging articles on roof visible to other road users. e.g. hi-visibility warning flag
- Estate cars: barrier in place to protect driver and/or front passenger when goods are being carried in rear goods space

External Checks

- Vehicle sitting square and not leaning to one side
- Check underside of vehicle for fluid leaks
- Bumpers (Front & Rear) in good condition
- Exhaust: No excessive noise or smoke
- Number plates (Front & Rear): of correct type, in correct position, visible & clean
- Fuel cap seal: in place, in good condition & no leaks
- · Wiper blades in good condition
- Valid Insurance, NCT & Tax discs displayed
- Check engine oil, coolant, water, windscreen wash & brake fluid for levels and leaks









Údarás Um Shábháilteacht Ar Bhóithre Road Safety Authority

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