

Van / LGV Driver Walk-Around Check Sheet

Vehicle Registration Number		Mileage		OK <input checked="" type="checkbox"/>	Defect <input checked="" type="checkbox"/>
Check Items					
In-Cab Checks					
1	Good visibility for driver through all cab windows and mirrors. All required mirrors fitted and adjusted correctly.				
2	Driving controls, seat and driver safety belt adjusted correctly.				
3	Windscreen washer, wipers, demister and horn operating correctly.				
4	All instruments, gauges and other warning devices operating correctly (including ABS/EBS in-cab warning lights).				
5	Cab clean with no obstructions or loose material.				
6	High visibility jacket/vest accessible in cab.				
External Vehicle Checks					
7	Vehicle sitting square and not leaning to one side.				
8	Tax, insurance and transport (if applicable) discs present and valid. Number plates clearly visible.				
9	Wheels in good condition and secure. Tyres undamaged with correct inflation and tread depth.				
10	All lights and reflectors fitted, clean and in good condition.				
11	Exhaust secure with no excess noise or smoke.				
12	Vehicle access, doors, steps and bodywork in good condition.				
13	Fuel cap seal in place and not leaking.				
14	Engine oil, water, windscreen washer reservoir and fuel levels checked and no leaks.				
Prior to Leaving Depot					
15	Steering and brakes operating correctly.				
16	Load within limits, secured and weight distributed correctly.				
On-the-Road					
17	ABS/EBS warning lights off.				
Defect Details					
Signed			Date		



ALD
Automotive



Light Goods Vehicles Check Sheet

Phone: +353 1 206 11 118

www.aldautomotive.ie

Email: driverservices.iemf@aldautomotive.com

Van & LGV Driver Walkaround Checks

In Cab Checks

- Check driving controls, seat position & safety belt
- General housekeeping & cleanliness of cab
- Remove any obstructions or loose material especially in the foot well
- Turn on engine & check all instrument gauges & warning lights working
- Tachograph: Calibrated, correct hours & speed limiter plaque displayed (where applicable)
- Wipers, washers, horn, demister & temperature controls working correctly
- Steering & brakes working correctly
- Ensure safety belts accessible & working
- Hi-Viz jacket/vest accessible in cab

External Checks

- Vehicle sitting square & not leaning to one side
- Check underneath front of vehicle for fluid leaks
- Bumpers (Front & Rear) in good condition
- Exhaust: No excessive noise or smoke
- Number plates (Front & Rear): In place, visible & clean
- Fuel cap seal: In place, in good condition & no leaks
- Check engine oil, coolant, windscreen wash and brake fluid for levels & leaks

Load Security

- Vehicle loaded within load limits
- Load distributed evenly across axles
- Bulkhead in position
- Load secured properly (restraining equipment, straps, racking)
- Restraint equipment inspected: no damage, no loose racking bolts, etc.

Mirrors & Windows

- Mirrors secure & aligned correctly
- Clean & in good condition
- View not obstructed e.g. by stickers, etc.
- Valid Insurance & Tax discs displayed

Access

- Steps undamaged
- Good unworn surface
- Clean
- Doors working properly

Lights, Indicators & Reflectors

- All in place
- Undamaged
- Working
- Clean
- Correct colour

Wheels & Tyres

- Tyres correctly inflated
- Tyres correct tread depth
- Tyres undamaged: No abrasions, bulges or tears
- Road wheel nuts all in place, correctly fitted & secure
- Wheel nut indicators (if in use) correctly aligned

